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| **黔南民族职业技术学院拟文处理笺** | | | | | | | | | | |
| 拟发文字号 |  | | | 密级 | |  | | 是否公开 | |  |
| 拟发文 |  | | | | | | | | | |
| 标题 |
| 拟稿单位（室、系、部） |  | 负责人 |  | | 拟稿人 | |  | | 电话 |  |
| 拟办  意见 |  | | | | | | | | | |
| 党政办主任意 见 |  | | | | | | | | | |
| 分管领导  审 核 |  | | | | | 签发 | | | | |
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